



Manual

SAFE OPERATING PROCEDURE

Electric Carving Knife



Technical Ticket

Do not use this equipment unless a Technical Officer has instructed you in its safe use and operation and has given you permission.



FALLING HAZARDS - Enclosed footwear with substantial uppers must be worn



Catching Hazards- Close fitting or protective clothing should be worn. Long hair should be tied back

This Electric knife - for cutting sponge foam rubber only. Do not attempt to cut any other materials. DO NOT use faulty equipment – report faults immediately via a Technical Ticket.

PRE-OPERATIONAL SAFETY CHECKS

1. Ensure you have a suitable safe work area with no slip or trip hazards.
2. Examine the tool and electrical lead for any obvious damage.
3. Ensure the work area is dry and the electrical cord is not laying across any walkways.
4. Locate and ensure you are familiar with the operation of the on/off slide switch.

OPERATIONAL SAFETY

1. Ensure the work bench is stable and protected from the knife blade with a cutting mat if required.
2. Insert the blades into the knife before plugging in and turning the power on.
3. If blades are to be changed, always turn off power and unplug the lead from the power source.
4. Grip the knife handle firmly and bring the blade close to the job before starting the cutting action with the slide switch.
5. Guide the knife along the cutting line without forcing the blade through the job.
6. Keep hands well away from the cutting area.

PACKDOWN PROCEDURE

1. Ensure you turn off all electrical equipment.
2. Return all equipment to its rightful place.
3. Place waste into correct bins.
4. Leave the work area clean and tidy.

POTENTIAL HAZARDS



Electricity



Cuts

FORBIDDEN - DO NOT operate this equipment under the influence of alcohol.

This SOP (STANDARD OPERATING PROCEDURE) does not necessarily cover all hazards associated with the machine / tool and should be used in conjunction with other references.

It is designed to be used as an adjunct to teach Safety Procedures and to act as a reminder to users prior to the machine / tool use.

Date of last review: 19/08/2022

Signature:

Relevant: Legislation/Guidelines/Standards WHS Act 2011, WHS Regulations 2011.
<https://www.safework.nsw.gov.au/>